

July 19, 2020

BSE Limited
Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai - 400001.

National Stock Exchange of India Ltd.,
Exchange Plaza, C/1, G Block,
Bandra - Kurla Complex, Bandra (E),
Mumbai - 400051.

Scrip ID: BSOF
Scrip Code: 532400

Symbol: BSOF
Series: EQ

Kind Attn: The Manager,
Department of Corporate Services

Kind Attn: The Manager,
Listing Department

Subject: - Newspaper publication titled “Twenty Ninth Annual General Meeting to be held through Video Conferencing/Other Audio Visual Means facility, Record Date, Cut-off Date and Final Dividend information”

Dear Sir / Madam,

Please find enclosed copies of the newspaper publication titled “Twenty Ninth Annual General Meeting to be held through Video Conferencing/Other Audio Visual Means facility, Record Date, Cut-off Date and Final Dividend information” that are published in today’s Financial Express, Indian Express and Loksatta. The same are also available on the Company’s website at www.birlasoft.com.

This is for your information and records.

Thanking you.

Yours faithfully,

For **Birlasoft Limited**
(Formerly *KPIT Technologies Limited*)



Sneha Padve
Company Secretary & Compliance Officer



Encl.:- As mentioned above.

Birlasoft Limited

(Formerly *KPIT Technologies Limited*)

Registered Office: 35 & 36, Rajiv Gandhi Infotech Park, Phase - I, MIDC, Hinjawadi, Pune (MH) 411057, India

Tel: +91 20 6652 5000 | Fax +91 20 6652 5001 | contactus@birlasoft.com | www.birlasoft.com

CIN: L72200PN1990PLC059594

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Twenty Ninth Annual General Meeting to be held through Video Conferencing/Other Audio Visual Means facility, Record Date, Cut-off Date and Final Dividend information

- In view of the massive outbreak of the COVID-19 pandemic, social distancing norms to be followed and the continuing restriction on movement of persons at several places in the country and pursuant to General Circular Nos. 14/2020, 17/2020 and 20/2020 dated April 8, 2020, April 13, 2020 and May 5, 2020, respectively, issued by the Ministry of Corporate Affairs (collectively referred to as "MCA Circulars") and Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020, issued by the Securities and Exchange Board of India ("the SEBI Circular") and in compliance with the provisions of the Companies Act, 2013 and the Securities and Exchange Board of India (Listing Obligations & Disclosure Requirements) Regulations, 2015 ("the Listing Regulations"), the **Twenty Ninth Annual General Meeting ("AGM")** of the Company is being conducted through Video Conferencing/Other Audio Visual Means ("VC/OAVM") facility on **Wednesday, August 26, 2020, at 02:30 p.m. (IST)**, to transact the business as set out in the notice of the AGM.
- In compliance with the aforesaid MCA circulars, the SEBI Circular and the Listing Regulations, and owing to the difficulties involved in dispatching physical copies of the Annual Report 2019-20 including the AGM Notice, financial statements (along with Board's Report, Auditor's Reports or other documents required to be attached therewith), is being sent only through electronic mode to those members whose e-mail IDs are registered with the Registrar & Transfer Agent ("RTA") or respective Depository Participants ("DPs"). Members may note that the AGM Notice and the Annual Report 2019-20 will also be available on the Company's website at <https://www.birlasoft.com/company/investors/policies-reports-filings>, websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com respectively, and on the website of National Securities Depository Limited ("NSDL") at <https://www.evoting.nsdl.com>.
- Members can register their e-mail IDs and Permanent Account Number ("PAN") as per the below process:
 - Members holding shares in physical form:** The members of the Company holding shares in physical form and who have not registered their e-mail IDs may get their e-mail IDs registered with our RTA – Link Intime India Private Limited, by clicking the link: https://linkintime.co.in/emailreg/email_register.html or through their website www.linkintime.co.in > Investor Services > E-mail/Bank Registration > Select "**Birlasoft Limited**" and follow the registration process as guided therein. The members are requested to provide details such as Name, Folio Number, Certificate Number, PAN, Mobile Number and e-mail ID and also upload the image of share certificate in PDF or JPEG format (up to 1 MB) and other supporting documents. On submission of the member's details, an OTP will be received by the member, which needs to be entered in the link for verification and submit thereafter.
 - Members holding shares in dematerialized form:** The members are requested to register their e-mail IDs, in respect of shares held in dematerialized form with their respective DPs by following the procedure as prescribed by them.
- The Company has engaged the services of NSDL as the authorised agency for conducting of the AGM electronically and for providing electronic voting ("e-voting") facility to its members, to exercise their votes through the remote e-voting facility and e-voting at the AGM. Members who have cast their votes by remote e-voting prior to the AGM may participate in the AGM but shall not be entitled to cast their votes again. The manner of voting remotely by members holding shares in dematerialized form, physical form and for members who have not registered their e-mail IDs will be provided in the notice of the AGM which can be accessed at <https://www.birlasoft.com/company/investors/policies-reports-filings>.
- The Cut-off Date for determining the eligibility of members for voting through remote e-voting and e-voting at the AGM is **Wednesday, August 19, 2020**. Any person who becomes a member of the Company after the dispatch of notice and holding shares as on the Cut-off Date may obtain the login ID and password by sending a request at evoting@nsdl.co.in, to cast his/her vote. The detailed procedure for obtaining login ID and password and exercising e-voting is provided in the notice of the AGM. It is further informed that, a person, whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the Depositories as on the Cut-off Date, i.e., Wednesday, August 19, 2020 only, shall be entitled to avail the facility of participation at the AGM.
- Members may note that the Board of Directors at their meeting held on May 20, 2020, have recommended a Final Dividend of ₹ 1/- (i.e. 50%) per share having nominal value of ₹ 2/- each, for the financial year ended March 31, 2020. The Final Dividend, as recommended by the Board, if approved at the ensuing AGM, will be paid to the members holding shares of the Company, either in electronic or in physical form as on the **Record Date** for determining eligibility of members to receive the Final Dividend i.e. **Friday, August 14, 2020**.
- Pursuant to the Finance Act, 2020, dividend income will be taxable in the hands of the members w.e.f. April 1, 2020 and the Company is required to deduct Tax at Source ("TDS") from dividend paid to the members at prescribed rates in the Income-tax Act, 1961 ("IT Act"). To enable the Company to apply correct TDS rates, the members are requested to furnish prescribed documentation on the portal of RTA on or before **Friday, August 21, 2020 (06:00 p.m. IST)**. The details of documents to be submitted are given in the communication to members referred in Sr. No. 9 below. In the event the Company is unable to pay dividend to any member through electronic mode, due to non-registration of the electronic bank mandate, the Company shall dispatch the dividend warrant/bankers' cheque/demand draft to such member, at the earliest once normalcy is restored.
- Members are also requested to intimate changes, if any, pertaining to their name, postal address, e-mail ID, mobile numbers, PAN, mandates, nominations, power of attorney, bank details such as, name of the bank and branch details, bank account number, MICR code, IFSC code, etc., to their respective DPs in case the shares are held by them in dematerialized form and to the RTA in case the shares are held by them in physical form.
- A detailed communication with respect to the matters mentioned in Sr. Nos. 7 & 8 above, is already sent to the members on Thursday, July 16, 2020, whose e-mail IDs are registered with the RTA/DPs respectively and is also available on the website of the Company at <https://www.birlasoft.com/company/investors/policies-reports-filings>.

For Birlasoft Limited
(formerly KPIT Technologies Limited)

Sd/-

Sneha Padve

Company Secretary & Compliance Officer

Place : Pune

Date : July 18, 2020



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- In view of the massive outbreak of the COVID-19 pandemic, social distancing norms to be followed and the continuing restriction on movement of persons at several places in the country and pursuant to General Circular Nos. 14/2020, 17/2020 and 20/2020 dated April 8, 2020, April 13, 2020 and May 5, 2020, respectively, issued by the Ministry of Corporate Affairs (collectively referred to as "MCA Circulars") and Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020, issued by the Securities and Exchange Board of India ("the SEBI Circular") and in compliance with the provisions of the Companies Act, 2013 and the Securities and Exchange Board of India (Listing Obligations & Disclosure Requirements) Regulations, 2015 ("the Listing Regulations"), the **Twenty Ninth Annual General Meeting ("AGM")** of the Company is being conducted through Video Conferencing/Other Audio Visual Means ("VC/OAVM") facility on **Wednesday, August 26, 2020, at 02:30 p.m. (IST)**, to transact the business as set out in the notice of the AGM.
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For Birlasoft Limited
(formerly KPIT Technologies Limited)

Sd/-

Sneha Padve

Company Secretary & Compliance Officer

Place : Pune

Date : July 18, 2020



Pune

बिर्लासॉफ्ट लिमिटेड

(पूर्वीची केपीआयटी टेक्नॉलॉजीज लिमिटेड)

नोंदणीकृत कार्यालय : ३५ व ३६, राजीव गांधी इन्फोटेक पार्क, फेज-१, एमआयडीसी, हिंजवडी, पुणे (मह.) - ४११०५७, भारत । दूरध्वनी क्र.: +९१ २० ६६५२५००० ।
फॅक्स क्र.: +९१ २० ६६५२५००१ । ई-मेल: contactus@birlasoft.com । संकेतस्थळ : www.birlasoft.com । सीआयएन: एल७२२००पीएन५९९०पीएलसी०५९५९४

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एकोणतीसावी वार्षिक सर्वसाधारण सभा - व्हिडीओ कॉन्फरन्सिंग/अन्य दृकश्राव्य पध्दतीद्वारा, रेकॉर्ड तारीख, कट-ऑफ तारीख आणि अंतिम लाभांश यासंबंधी माहितीसाठी

- कोविड-१९ महामारीचा प्रचंड उद्रेक, सामाजिक अंतराचे निकष आणि देशाच्या अनेक भागात लोकांच्या हालचालींवर आणण्यात आलेले प्रतिबंध आणि कंपनी व्यवहार मंत्रालयाने (एकत्रितपणे उल्लेख "एमसीए परिपत्रके") जारी केलेली अनुक्रमे १४/२०२०, १७/२०२० आणि २०/२०२० ही अनुक्रमे ८ एप्रिल, २०२०, १३ एप्रिल, २०२० आणि ५ मे, २०२० ची परिपत्रके आणि सिक्युरिटीज अॅण्ड एक्स्चेंज बोर्ड ऑफ इंडिया यांचे १२ मे, २०२० चे परिपत्रक क्र. एसईबीआय/एचओ/सीएफडी/सीएमडी१/सीआयआर/पी/२०२०/७९ ("दि सेबी परिपत्रक") आणि सदर कंपनी कायदा, २०१३ तील तरतुदी आणि सिक्युरिटीज अॅण्ड एक्स्चेंज बोर्ड ऑफ इंडिया(लिस्टिंग ऑब्लिंगेशन अॅण्ड डिस्कलोजर रिक्वायर्मेंट्स) रेग्युलेशन्स, २०१५ ("दि लिस्टिंग रेग्युलेशन्स") यामधील नियम आणि तरतुदींची पूर्तता करून कंपनीची एकोणतीसावी वार्षिक सर्वसाधारण सभा ("एजीएम") व्हिडीओ कॉन्फरन्सिंग/अन्य दृकश्राव्य पध्दतींनी ("व्हीसी/ओएव्हीएम") बुधवार, २६ ऑगस्ट, २०२० रोजी, दुपारी २.३० वा. (भारतीय प्रमाणवेळ) एजीएमच्या सूचनेत नमूद केल्याप्रमाणे कामकाज पूर्ण करण्यासाठी आयोजित करण्यात आली आहे.
- वर नमूद केल्याप्रमाणे एमसीए परिपत्रके, दि सेबी परिपत्रक आणि दि लिस्टिंग रेग्युलेशन्स संदर्भातील नियमावली आणि एजीएमच्या सूचनेसह २०१९-२० च्या वार्षिक अहवालाच्या प्रती प्रत्यक्ष स्वरूपात पाठविण्यासंदर्भातील तांत्रिक अडचणी लक्षात घेता, वित्तीय निवेदने (संचालकांचा अहवाल, लेखापरिक्षकांचा अहवाल आणि त्यासह जोडावयाची अन्य कागदपत्रे) फक्त इलेक्ट्रॉनिक पध्दतीने अशा सभासदांना पाठविण्यात येत आहेत की ज्यांचे ई-मेल आयडी रजिस्ट्रार अॅण्ड ट्रान्सफर एजंट ("आरटीए") किंवा संबंधित डिपॉझिटरी पार्टीसिपंट्स ("डीपीज") यांच्याकडे नोंदणीकृत आहेत. कृपया सभासदांनी याची नोंद घ्यावी की, 'एजीएमची' सूचना आणि २०१९-२० चा वार्षिक अहवाल कंपनीचे संकेतस्थळ <https://www.birlasoft.com/company/investors/policies-reports-filings>, वर आणि स्टॉक एक्स्चेंजची म्हणजे बीएसई लिमिटेड आणि नॅशनल स्टॉक एक्स्चेंज ऑफ इंडिया लिमिटेडचे संकेतस्थळ अनुक्रमे www.bseindia.com आणि www.nseindia.com वर आणि नॅशनल सिक्युरिटीज डिपॉझिटरी लिमिटेड ("एनएसडीएल") चे संकेतस्थळ <https://www.evoting.nsdl.com> येथे उपलब्ध आहे.
- सभासदांना पुढे नमूद केल्यानुसार त्यांचे ई-मेल आयडी आणि पर्मनंट अकाऊंट नं. ("पॅन") नोंदविता येतील:
 - प्रत्यक्ष समभाग धारण करणारे सभासद: कंपनीच्या ज्या सभासदाकडे प्रत्यक्ष स्वरूपातील समभाग (प्रमाणपत्र) आहेत आणि ज्यांनी आपली ई-मेल आयडी नोंदविलेले नाहीत त्यांना त्यांचे ई-मेल आयडी आमच्या आरटीए - लिंक इनटाईम इंडिया प्रायव्हेट लिमिटेड यांच्याकडे लिंक : https://linkintime.co.in/emailreg/email_register.html वर क्लिक करून किंवा त्यांचे संकेतस्थळ www.linkintime.co.in > Investor Services > E-mail/Bank Registration > Select वरून "बिर्लासॉफ्ट लिमिटेड" सिलेक्ट करून आणि त्यामध्ये नोंदणीसाठी विहित केलेली प्रक्रिया पूर्ण करून करता येईल. सभासदांना विनंती करण्यात येते की त्यांनी सर्व तपशिल जसे की, नाव, फोलिओ नंबर, सर्टिफिकेट नंबर, पॅन, मोबाईल नंबर आणि ई-मेल आयडी देऊन त्याचबरोबर शेअर सर्टिफिकेटची इमेज पीडीएफ किंवा जेपीईजी फॉर्मेटप्रमाणे (१एमबी पर्यंत) अन्य फॉर्मेटात प्रमाणपत्रे अपलोड करून करता येईल. प्रमाणपत्रांबाबतचा तपशिल दाखल केल्यानंतर, सभासदांना एक ओटीपी नंबर प्राप्त होईल, तो प्रमाणपत्रांची सत्यता पडताळून पाहून नंतर सबमिट करण्यासाठी लिंकमध्ये एंटर करावा लागेल.
 - अप्रत्यक्ष समभाग धारण करणारे सभासद: अप्रत्यक्ष समभाग धारण करणाऱ्या सभासदांनी त्यांच्या डीपीजमध्ये त्यांनी तयार केलेल्या प्रक्रियेची पूर्तता करून त्यांचे ई-मेल आयडी नोंद करावेत.
- कंपनीने एजीएम इलेक्ट्रॉनिक पध्दतीने पार पाडण्यासाठी आणि आपल्या सभासदांना इलेक्ट्रॉनिक मतदान (ई-वोटिंग) सुविधा, त्यांना रिमोट ई-वोटिंग पध्दतीने तसेच एजीएमच्या वेळी मतदान करण्यासाठीची सुविधा देण्याकरिता अधिकृत प्रतिनिधी म्हणून एनएसडीएल यांच्या सेवा प्राप्त केल्या आहेत. ज्या सभासदांनी एजीएमच्या आधी रिमोटचे ई-वोटिंग पध्दतीने मतदान केले आहे, त्यांना एजीएमला उपस्थित राहता येईल पण पुन्हा मतदान करता येणार नाही. ज्या सभासदांकडे अप्रत्यक्ष/प्रत्यक्ष पध्दतीचे समभाग आहेत आणि ज्या सभासदांनी त्यांचे ई-मेल आयडी नोंदविलेले नाहीत त्यांनी रिमोट ई-वोटिंग पध्दतीने मतदान करायची माहिती एजीएम च्या सूचनेत नमूद करण्यात आली आहे ती <https://www.birlasoft.com/company/investors/policies-reports-filings> येथे पाहता येईल.
- रिमोट ई-वोटिंग आणि एजीएम च्या वेळी मतदान करण्यासाठी सभासदांची पात्रता नक्की करण्यासाठी कट-ऑफ तारीख बुधवार, १९ ऑगस्ट, २०२०, ही निश्चित करण्यात आलेली आहे. कोणतीही व्यक्ती सदर सूचना पाठवल्या नंतर कंपनीची सभासद झाली असेल आणि कट -ऑफ तारखेला समभाग धारण करीत असेल तर त्याने/तिने मतदान करण्यासाठी evoting@nsdl.co.in येथून लॉग इन आयडी आणि पासवर्ड प्राप्त करावा. लॉग इन आयडी आणि पासवर्ड प्राप्त करणे आणि ई-वोटिंग करण्यासाठीची प्रक्रिया एजीएम सूचनेत नमूद केली आहे. असेही कळविण्यात येते की, ज्या व्यक्तीचे नाव सभासदांच्या/लाभधारकांच्या यादीत डिपॉझिटरीजकडून कट-ऑफ तारखेला म्हणजे बुधवार १९ ऑगस्ट, २०२० रोजी, नोंदविले असेल अशांनाच एजीएममध्ये सहभागी होण्याच्या सुविधेचा लाभ घेता येईल.
- सभासदांनी नोंद घ्यावी की, संचालक मंडळाने त्यांच्या २० मे, २०२० रोजीच्या बैठकीत ३१ मार्च, २०२० रोजी समाप्त झालेल्या आर्थिक वर्षासाठी प्रत्येकी २ रु. नाममात्र मूल्य धारण करीत असलेल्या समभागासाठी १ रु. (५०%) अंतिम लाभांश प्रस्तावित केला आहे. जर संचालक मंडळाने प्रस्तावित केल्यानुसार ज्या आयोजित करण्यात आलेल्या एजीएम मध्ये मंजूर करण्यात आला तर कंपनीच्या इलेक्ट्रॉनिक किंवा प्रत्यक्ष समभाग जे सभासद अंतिम लाभांश मिळण्याकरिता रेकॉर्ड तारखेस म्हणजे शुक्रवार, १४ ऑगस्ट, २०२० रोजी, धारण करीत असतील त्यांना प्रदान करण्यात येईल.
- वित्तीय कायदा, २०२० अनुसार लाभांशाद्वारे मिळणारे उत्पन्न सभासदांसाठी १ एप्रिल, २०२० पासून करपात्र असेल आणि आयकर कायदा, १९६१ ("आयटी अॅक्ट") अनुसार विहित केलेल्या दरानुसार कंपनीस टॅक्स अॅट सोर्स (टीडीएस) कापून घेणे आवश्यक असेल. टीडीएस योग्य दरानुसार कापून घेणे सोयीचे जावे यासाठी सभासदांना विनंती करण्यात येते की, त्यांनी संबंधित कागदपत्रे आरटीएच्या पोर्टलवर शुक्रवार, २१ ऑगस्ट, २०२० रोजी (सायं.६.०० वा. भारतीय प्रमाणवेळ) किंवा त्याआधी दाखल/अपडेट करावीत. दाखल करावयाचा कागदपत्रांचा तपशिल सभासदांना पाठविण्यात आलेल्या निवेदनातील क्र. ९ मध्ये आहे. जर कोणा सभासदास इलेक्ट्रॉनिक बँक मॅण्डेटनुसार माहिती न पुरविल्याने लाभांश प्रदान करण्यास असमर्थ ठरली तर अशा सभासदांना कंपनीची परिस्थिती पूर्ववत झाली की, लवकरात लवकर डिव्हीडंट वॉरंट/बँकर्स चेक/डीमांड ड्राफ्टद्वारा लाभांश पाठवेल.
- त्याचप्रमाणे सभासदांना विनंती करण्यात येते की, त्यांचे नाव, घरचा पत्ता, ई-मेल आयडी, मोबाईल नंबर, पॅन, सूचना, नॉमिनेशन, पॉवर ऑफ अॅटॉर्नी, बँकेचे नाव, शाखेचे नाव, खाते क्रमांक, एमआयसीआर कोड, आयएफएससी कोड, इ. संदर्भातील माहिती त्यांच्याकडे अप्रत्यक्ष पध्दतीत समभाग असतील तर त्यांच्या डीपीज कडे आणि प्रत्यक्ष पध्दतीत समभाग असतील तर आरटीए कडे कळवावी.
- ज्या सभासदांचे ई-मेल आयडी अनुक्रमे आरटीए/डीपीज यांच्याकडे नोंदविलेले आहेत त्या सभासदांना अ.क्र. ७ आणि ८ च्या संदर्भातील सविस्तर माहिती गुरुवार, १६ जुलै, २०२० रोजी पाठविण्यात आलेली आहे. त्याचप्रमाणे ही माहिती कंपनीचे संकेतस्थळ <https://www.birlasoft.com/company/investors/policies-reports-filings> वर उपलब्ध आहे.

बिर्लासॉफ्ट लिमिटेड साठी
(पूर्वीची केपीआयटी टेक्नॉलॉजीज लिमिटेड)

सही/-

स्नेहा पाडवे

कंपनी सचिव व अनुपालन अधिकारी

ठिकाण : पुणे

दिनांक : १८ जुलै, २०२०

